



**हरियाणा रेल अवसंरचना विकास निगम लिमिटेड**  
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)

**HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION Ltd.**  
(A JOINT VENTURE OF GOVERNMENT OF HARYANA AND MINISTRY OF RAILWAYS)

**No.: HRIDC/Estb/8-A/2023/Pt.-I**

**Dated: 22.02.2023**

**VACANCY NOTICE (No. HRIDC/2023/04)**

**Filling up the post of General Manager/ Infra BD&CC in Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)**

Haryana Rail Infrastructure Development Corporation Limited Ltd. (HRIDC) is Joint Venture company of Govt. of Haryana (GoH) and Ministry of Railway (MoR) incorporated with equity contribution of 51% and 49% respectively, with an objective to develop the Rail infrastructure for capacity enhancement in the State of Haryana and to carry on the Business Development, financing, planning and implementation of railway projects. To carry on its business, HRIDC requires the services of eligible officers with knowledge and exposure of railway working.

To meet the requirements of such manpower, applications are invited from motivated and target-oriented officers from any of the services mentioned below on Deputation basis in HRIDC. The details of the post along with eligibility criteria are given below:

|                        |   |   |         |
|------------------------|---|---|---------|
| NAME OF ORGANIZATION   | : | Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)        |         |
| TITLE OF POST          |   | General Manager/Infra BD&CC   | 01 post |
| LOCATION               | : | Chandigarh/ Gurugram  |         |
| DURATION OF DEPUTATION | : | 3 Years (Extendable as Per Rules)                                       |         |
| GRADE                  | : | NFHAG/SAG/ NFSAG  |         |
| SERVICE                |   | All Gr. 'A' Services of Indian Railways except RPF & Medical            |         |
| TERMS OF APPOINTMENT   | : | Normal Terms of Deputation  |         |
| AGE                    | : | Not more than 56 years  |         |
| SCALE OF PAY           | : | Parent Pay + Other Perks and Allowances as per Policy of HRIDC          |         |
| CUT-OFF DATE           | : | Age and eligibility would be reckoned as on date of the vacancy notice. |         |



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|   |  |
|---|--|
| MINIMUM ELIGIBILITY REQUIRED FOR THE POST | <b>Minimum Eligibility Required: -</b><br>i. Officer should be working in NFHAG/SAG/NFSAG i.e in level 15/14 with minimum 17 years of Group - A service.<br>ii. Specialization in the field of planning, management, taxation, resource mobilization, technology and system will be preferred. |
| WEB ADDRESS                               | <a href="http://WWW.HRIDC.CO.IN">WWW.HRIDC.CO.IN</a>   |
| CLOSING DATE                              | 30 days from the date of issue   |

### **HOW TO APPLY:**

Eligible and interested candidates may apply in the prescribed application format, attached as Annexure-I. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification and should be addressed to: -

Managing Director,  
Haryana Rail Infrastructure Development Corporation Ltd.  
SCO 17-18-19, 3<sup>rd</sup> Floor,  
Sector-17 A,  
Chandigarh-  
160017

A scanned copy of the application may please be sent online on email [career.hridc@gmail.com](mailto:career.hridc@gmail.com) within 30 days of this notification. A copy of the application may also be sent simultaneously to their administrative officer/ HR for forwarding the same to HRIDC, duly indicating No Objection/ Vigilance/ D &AR Clearance etc.

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**DGM (HR)**  
**HRIDC, Chandigarh**



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Annexure-I

**PRESCRIBED PERFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

|  |  |  |
|--|--|--|
| <b>Important</b><br>(Please<br>dont leave<br>blanks) | <b>Vacancy Notice No./ Date</b>                      |  |
|  | Post against which application has<br>been submitted |  |

**Personal Data**

|    |  |   |  |
|----|--|---|--|
| 1  | Name   | : |  |
| 2  | Gender   | : |  |
| 3  | Service  | : |  |
| 4  | Department   | : |  |
| 5  | Category   | : |  |
| 6  | Date of Birth  | : |  |
| 7  | DITS   | : |  |
| 8  | Present Designation & Department   | : |  |
| 9  | Present Pay Band with Grade Pay or Level<br>(As per 7 <sup>th</sup> CPC) & Basic Pay | : |  |
| 10 | Contact Details  |   |  |
|    | (a) Email ID   | : |  |
|    | (b) Telephone (O)  | : |  |
|    | (c) Telephone (R)  | : |  |
|    | (d) Mobile Number  | : |  |

**11. Education Qualification: -**

| S. No. | Qualification | Year of passing | % Of Marks/ Division | Institution/ University, Place/ Country |
|--------|---------------|-----------------|----------------------|---|
|        |               |                 |                      |   |
|        |               |                 |                      |   |
|        |               |                 |                      |   |
|        |               |                 |                      |   |



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### 12. Experience Details: -

| S. No. | Designation | Post held |    | Department with place of posting | Grade/ Level | Natures of duties performed |
|--------|-------------|-----------|----|----------------------------------|--------------|-----------------------------|
|        |             | From      | To |                                  |              |                             |
|        |             |           |    |                                  |              |                             |
|        |             |           |    |                                  |              |                             |
|        |             |           |    |                                  |              |                             |
|        |             |           |    |                                  |              |                             |

### 13. Details of previous deputation/ foreign assignment (if any)

| S. No. | Organization | Designation | From | To |
|--------|--------------|-------------|------|----|
|        |              |             |      |    |
|        |              |             |      |    |

|    |  |   |  |
|----|--|---|--|
| 14 | Whether debarred from deputation? If yes, please furnish details.  | : |  |
| 15 | Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable. | : |  |
| 16 | Details of awards/punishment   | : |  |

I certify that the details furnished by me above are true and I am eligible for the aforesaid post as per the criteria laid down in the vacancy notice. The relevant documents in this regard are attached herewith. I also certify that a copy of the application has been endorsed to my Administrative Officer viz \_\_\_\_\_ for forwarding the application to HRIDC indicating No Objection, Vigilance/ D&AR Clearance etc.

**(Name and signature of the applicant)**

Place:

Date:

## FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified: -

- i. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri\_\_\_\_\_.
- ii. That his integrity is certified.
- iii. That his APAR dossier for the last five years, duly attested by a Competent Officer is enclosed.
- iv. It is certified that no major/minor penalty has been imposed on him during last ten years.
- v. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature\_\_\_\_\_

Name\_\_\_\_\_

Designation\_\_\_\_\_

Mobile No.\_\_\_\_\_

Office Seal\_\_\_\_\_

Place:

Date: