



Haryana Rail Infrastructure Development Corporation Ltd.
(A JV Company of Ministry of Railways & Govt. of Haryana)
CIN: U45400CH2017SGC041697

OFFICE ORDER NO. 9/2019

No. HRIDC/96/2019

Dated: 09.12.2019

Sub: Duty List and Monthly Performance Appraisal Form for staff of HRIDC

Haryana Rail Infrastructure Development Corporation Limited (HRIDC), a Joint Venture Company of Ministry of Railways and Govt. of Haryana has been incorporated in August, 2017. For the better and efficient functioning of the organization, Duty List of staff of HRIDC in order to aware every staff in organization of their respective duties towards organization and also, Monthly Performance Appraisal form in order to aware about the performance of staff has been issued with the approval of Managing Director.

It is hereby requested to all the heads of Department to kindly submit the Monthly Performance Appraisal Form of their staff by the 5th day of the next month to the undersigned mentioned below.

This Circular is issued with the approval of Managing Director. You are requested to strictly follow this.

M. Musti
09/12/2019
(Company Secretary)