



हरियाणा रेल इन्फ्रास्ट्रक्चर डेवलपमेंट कॉर्पोरेशन लिमिटेड
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)
Haryana Rail Infrastructure Development Corporation Ltd.
(A Joint Venture of Govt. of Haryana & Ministry of Railways)

No. HRIDC/Estb/8-A/2021/ 720-M

Dated 20.06.2022

All General Manager/Railways & PUs

All PFA/Railways & PUs.

DRM/ Ambala, Ferozpur, Delhi, LKO, Moradabad

Sr. DFM/ Ambala, Ferozpur, Delhi, LKO, Moradabad

CWM/ Jagadhri, Amritsar, Charbagh, Alambagh Workshop.

Sub: Filling the post of Manager (Accounts & Finance) on Deputation basis in
Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC), Chandigarh.

Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC) is a Joint Venture company of Govt. of Haryana (GOH) and Ministry of Railway (MOR) incorporated with equity contribution of 51% and 49% respectively, with an objective to develop the rail infrastructure for capacity enhancement in the state of Haryana and to carry on the Business Development, financing, planning and implementation of viable railway projects that are important for critical connectivity/ capacity enhancement and in development of other infrastructure facilities in the State of Haryana

To carry on its business, HRIDC requires services of eligible Officer at Chandigarh for the post of Manager (Accounts & Finance) on deputation basis.

The vacancy circular along with application format is enclosed herewith. It is, therefore, requested to kindly arrange to circulate the said vacancy notice for sponsoring the names of suitable officials along with their D&AR/Vigilance/SPE clearance report and APARs within 30 days from the date of notification please.

DA: As above

DGM (HR & GA)
For MD/HRIDC



No. HRIDC/Estb/8-A/2022

Dated: 20.06.2022

VACANCY NOTICE (No. HRIDC/2022/04)

Filling the post of Manager (Accounts & Finance) on Deputation basis in Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC), Chandigarh.

Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC) is a Joint Venture company of Govt. of Haryana (GOH) and Ministry of Railway (MOR) incorporated with equity contribution of 51% and 49% respectively, with an objective to develop the rail infrastructure for capacity enhancement in the state of Haryana and to carry on the Business Development, financing, planning and implementation of viable railway projects that are important for critical connectivity/ capacity enhancement/ development of other infrastructure facilities in the State of Haryana. To carry on its business, HRIDC requires services of eligible manpower with knowledge and exposure of railway working.

To meet the requirements of such persons, applications are invited from motivated and target oriented posted in Accounts & Finance branches of Railways/ Railway PSUs/ Metro Rail Corporation for deputation in HRIDC. The details of the posts and eligibility are given below:

Name Of Organization	:	Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)
Post	:	Manager (Accounts & Finance)- One Post
Place of Posting	:	Chandigarh
Pay and Allowances	:	Parent Pay plus deputation allowance and other allowances as per HRIDC's HR Policy.
Age	:	Not More Than 55 Years
Terms of Appointment	:	Normal Terms of deputation
Tenure of Deputation	:	3 Years
Minimum Eligibility and Experience Required	:	Officials of Accounts/Finance Department preferably with experience of railway works. For CDA Scale: working in Level 8/9 of Pay Matrix as per 7 CPC. For IDA Scale: working in E-3 or in E-2 for 3 years on regular basis.
Closing Date	:	30 days from the date of issue
Web Address	:	www.hridc.co.in
Selection Process	:	Suitable officials will be shortlisted on the basis of basis of their eligibility and experience in relevant field.

HOW TO APPLY:

Eligible and interested candidates may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification and should be addressed to: -

Managing Director

Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)

SCO 17-19, Third Floor, Sector 17-A,

Chandigarh-160017

A scanned copy of the application may be sent online on email career.hridc@gmail.com , within 30 days of this notification.

A copy of the application may also be sent simultaneously to their Administrative officer/ HR for forwarding the same to HRIDC, duly indicating No Objection/ Vigilance/ D&AR Clearance etc.

DGM (HR & GA)
For MD/HRIDC
HRIDC, Chandigarh

PRESCRIBED PERFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No./ Date	
	Post against which application has been submitted	

Latest Passport size Photo

Personal Data

1	Name	:	
2	Gender	:	
3	Date of Birth	:	
4	Service	:	
5	Present Designation	:	
6	Present Department	:	
7	Date of joining	:	
8	Category (UR/SC/ST/OBC)	:	
9	Present Pay Level (pre-revised band with Grade Pay) and basic pay as on date of application	:	
10	Whether the Grade/pay indicated above is on substantive basis or under MAPC/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Education Qualification: -

S. No.	Qualification / Degree	Year/ Division	Institution/ University, Place/ Country

13. Experience Details: -

S. No.	Designation in Railway with place of posting	Grade	From	to	Natures of duties performed

14	Whether debarred from deputation? If yes, please furnish details.	:	
15	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
16	Details of awards/punishment	:	
17	Have you ever been convicted, if yes detail thereof	:	
18	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to HRIDC indicating No Objection, Vigilance/ D&AR Clearance etc.

(Name and signature of the applicant)

Place:

Date:

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified: -

- i. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri___.
- ii. That his integrity is certified.
- iii. That his APAR dossier for the last five years, duly attested by a Competent Officer is enclosed.
- iv. It is certified that no major/minor penalty has been imposed on him during last ten years.
- v. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature_____

Name_____

Designation_____

Mobile No._____

Office Seal_____

Place:

Date: