



हरियाणा रेल अवसंरचना विकास निगम लिमिटेड
(हरियाणा सरकार और रेल मंत्रालय का संयुक्त उपक्रम)

HARYANA RAIL INFRASTRUCTURE DEVELOPMENT CORPORATION Ltd.
(A JOINT VENTURE OF GOVERNMENT OF HARYANA AND MINISTRY OF RAILWAYS)

No.: HRIDC/Estb-8-A/Dep/2022

Dated: 28.10.2022

VACANCY NOTICE (No. HRIDC/2022/07)

Filling up the post of OSD/MD Cum Protocol Officer in Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)

Haryana Rail Infrastructure Development Corporation Limited Ltd. (HRIDC) is Joint Venture company of Govt. of Haryana (GoH) and Ministry of Railway (MoR) incorporated with equity contribution of 51% and 49% respectively, with an objective to develop the Rail infrastructure for capacity enhancement in the State of Haryana and to carry on the Business Development, financing, planning and implementation of railway projects. To carry on its business, HRIDC requires the services of eligible officers with knowledge and exposure of railway working.

To meet the requirements of such manpower, applications are invited from motivated and target-oriented officers of the services mentioned below on Deputation basis in HRIDC. The details of the post along with eligibility criteria are given below:

NAME OF ORGANIZATION	:	Haryana Rail Infrastructure Development Corporation Ltd. (HRIDC)	
TITLE OF POST		OSD/MD Cum Protocol Officer	01 Post
LOCATION	:	Gurugram	
DURATION OF DEPUTATION	:	3 Years (Extendable as Per Rules)	
GRADE	:	Sr. Scale - Level 11	
SERVICE		RBSS/RBSSS	
TERMS OF APPOINTMENT	:	Normal Terms of Deputation	
AGE	:	Not more than 55 years	
SCALE OF PAY	:	Parent Pay + Other Perks and Allowances as per Policy of HRIDC	
CUT-OFF DATE	:	Age and eligibility would be reckoned as on date of the vacancy notice.	



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MINIMUM ELIGIBILITY REQUIRED FOR THE POST	:	i) Should be working as PPS in Sr. Scale, level 11 under 7th CPC
WEB ADDRESS	:	WWW.HRIDC.CO.IN
CLOSING DATE	:	30 days from the date of issue

HOW TO APPLY:

Eligible and interested candidates may apply in the prescribed application format, attached as Annexure-I. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification and should be addressed to: -

Managing Director,
Haryana Rail Infrastructure Development Corporation Ltd.
SCO 17-18-19, 3rd Floor,
Sector-17 A,
Chandigarh-160017

A scanned copy of the application may also be sent online on email career.hridc@gmail.com, within 30 days of this notification. A copy of the application may also be sent simultaneously to their administrative officer/ HR for forwarding the same to HRIDC, duly indicating No Objection/ Vigilance/ D &AR Clearance etc.

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DGM (HR)
HRIDC, Chandigarh



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Annexure-I

PRESCRIBED PERFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (Please Do not leave blanks)	Vacancy Notice No./ Date	
	Post against which application has been submitted	

Personal Data

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	Date of Appointment		
8	Initial Designation Grade/Pay Scale		
9	Date of entry in Gr. 'B' (Whenever applicable)		
10	Present Designation & Department	:	
11	Present Pay Band with Grade Pay or Level (As per 7 th CPC) & Basic Pay		
12	DITS (Date of entry into Time Scale)	:	
13	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Education Qualification: -



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S. No.	Qualification	Year of passing	% Of Marks/ Division	Institution/ University, Place/ Country

13. Experience Details: -

S. No.	Designation	Post held		Department with place of posting	Grade/ Level	Natures of duties performed
		From	To			

14. Details of previous deputation/ foreign assignment (if any)

S. No.	Organization	Designation	From	To

15	Whether debarred from deputation? If yes, please furnish details.	:	
16	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
17	Details of awards/punishment	:	



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I certify that the details furnished by me above are true and I am eligible for the aforesaid post as per the criteria laid down in the vacancy notice. The relevant documents in this regard are attached herewith.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to HRIDC indicating No Objection, Vigilance/ D&AR Clearance etc.

(Name and signature of the applicant)

Place:

Date:

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified: -

- i. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri_____.
- ii. That his integrity is certified.
- iii. That his APAR dossier for the last five years, duly attested by a Competent Officer is enclosed.
- iv. It is certified that no major/minor penalty has been imposed on him during last ten years.
- v. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Place:

Signature_____

Date:

Name_____

Designation_____

Mobile No._____

Office Seal_____